



10-15-2004

## Minutes Board of Directors Meeting: October 15, 2004

The DaVinci Institute

### Abstract

A meeting of the Board of Directors of The daVinci Institute was held Friday, October 15, 2004, at the Oklahoma State Regents of Higher Education (OSRHE) conference room.

Follow this and additional works at: <https://dc.swosu.edu/davmins>



Part of the [Education Commons](#)

---

### Recommended Citation

The DaVinci Institute, "Minutes Board of Directors Meeting: October 15, 2004" (2004). *Minutes and Agendas*. 31.  
<https://dc.swosu.edu/davmins/31>

This Minutes is brought to you for free and open access by the The DaVinci Institute at SWOSU Digital Commons. It has been accepted for inclusion in Minutes and Agendas by an authorized administrator of SWOSU Digital Commons. An ADA compliant document is available upon request. For more information, please contact [phillip.fitzsimmons@swosu.edu](mailto:phillip.fitzsimmons@swosu.edu).

**The daVinci Institute  
Board of Directors  
October 15, 2004  
Minutes**

A meeting of the Board of Directors of The daVinci Institute was held Friday, October 15, 2004, at the Oklahoma State Regents of Higher Education (OSRHE) conference room. Tim Faltyn, Vice President, called the meeting to order at 12:15 p.m. Those in attendance were: Jack Bryant, RCC; Kyle Dahlem, OSRHE; Peter Sherwood, OSU; Paul Hammond, OBU; Michael Miles, SOSU; Linda Tiller, OU; Tim Faltyn, OSU-OKC; Tom Barlow, NSU; Scott Hale, OC; John McCarroll, OETA; Phil Moss, OSRHE; Mary Brodnax, UCO; Flo Potts, TCC; Susan McCalmont, KFI; Terri Cummings, KFI.

Minutes of the meeting were reviewed. Jack Bryant moved for their approval, Linda Tiller seconded the motion, and the minutes were unanimously approved.

**Treasurer's Report.** Linda Tiller reviewed the Operating Account status as of October 15, 2004. Total income is \$36,085.41 and total expenses are \$950.28, leaving a balance as of \$35,135.13. Peter Sherwood moved to accept the treasurer's report, Paul Hammond seconded the motion, and it was unanimously approved.

**Development Update.** Susan McCalmont reported that the grant request to the Merrick Foundation for the Debussy Quartet was declined. The Kerr Foundation awarded \$5000 for the scholars program. Grant requests have been submitted for to the Inasmuch and Presbyterian Health Foundations but have not been decided. Outstanding commitments made for the scholars program are from Sonic and Wanda Bass. Susan and Terri Cummings are looking at additional funding prospects.

Susan reported that Jeanne Hoffman Smith is serving in an advisory capacity on the Inasmuch Foundation. She attended the Oklahoma School of Science and Mathematics' lecture that was given by Dr. Bulent Atalay and is interested in creativity and in The daVinci Institute. Susan passed out information on the \$40,000 Thatcher Hoffman Smith prize for Creativity in Motion that was established at OU and is open to all fields of study.

**Membership Drive.** Jack Bryant and David Alexander are sending out membership letters to a mailing list of 1000 individuals, along with last year's brochure and insert cards, by the end of the week. Although the levels for individual memberships will remain the same as last year, they will be restructured for next year. Every board member is being asked to make a contribution on an individual basis in order to help attract foundation giving. Jack and David are looking at a structure for institutional memberships.

**Bylaws.** Mary Brodnax presented a draft of the proposed revisions and a summary of changes to the bylaws which were reviewed. Once revisions are complete, the changes will be brought to the board for a vote.

**Organizational Structure.** Tim Faltyn presented a revised draft of the job description for the management position of Executive Director. The address was corrected to read: DaVinci Institute,



P. O. Box 108850, Oklahoma City, OK 73101-8850. The description will be circulated to board members who will be share it with potential candidates. It will also be posted on the daVinci website. Applications will be received until October 29, 2005, or until the opening is filled.

**Lecture Series.** Jack Bryant reported that memberships were for sale at Dr. Bulent Atalay's lecture series, as they will be at all future lecture series. It may be possible to collect an additional fee that would go to The daVinci Institute from non-members who purchase books at lecture series. OETA will have an increased capacity with digital to broadcast the lecture series state-wide.

**Administrative Assistant.** Jack Bryant reported that Meredith Smith has been helpful serving as administrative assistant. Her contract expires today. Now that Dr. Atalay's visit has been accomplished, the Executive Committee will move forward with finding an Executive Director.

**Scholars.** The Executive Committee will meet with scholars and get an update from them on their status. It will be important to relook at the scope of the program. Two board members are needed to serve on an ad hoc committee to look at this. The scope of the program should line up with the available resources and reconfigured mission of The daVinci Institute. A synopsis will be produced that addresses the function of the program. Linda Tiller, Susan McCalmont, Kyle Dahlem and Michael Miles agreed to serve on the ad hoc committee.

**Committee Structure.** Tim Faltyn presented a draft of a committee structure for The daVinci Institute.

The *Program Committee* includes future lectures, workshops, professional development including continuing education, conferences, research, scholarly journals, advocacy. The following agreed to serve on the *Program Committee*: Jack Bryant, Tom Barlow, Mary Brodnax, Michael Miles, Peter Sherwood, Susan McCalmont, Terri Cummings, Marvin Lamb (per Linda Tiller).

The *Membership/Development Committee* includes renewals, institutional levels, benefits. David Alexander and Tom Barlow are co-chairing and the following agreed to serve on the committee: Paul Hammond, Phil Moss, Flo Potts.

Co-chairs of the *Marketing/Public Relations Committee* are John McCarroll and Scott Hale. Tim Faltyn will serve on the committee.

Mary Brodnax is chairing the ad hoc *Bylaws Committee* that will include revisions.

Other ad hoc committees include the *Nominating Committee* and *Events Committee* including the Banquet.

Flo Potts suggested The daVinci Institute try to video conference committee meetings to make them more accessible. Tim Faltyn will assign committee positions for those board members who could not attend this board meeting.

**Oklahoma A+ Schools Update.** Susan McCalmont reported for Jean Hendrickson. Starting with 14 elementary schools, Oklahoma A+ Schools program now includes 20 schools. The three focus areas are professional development, networking among A+ schools, and research. The target for 2005-06 is to add 15 new schools, including 25 new faculty. The program is gaining increased interest across



the state. This year, the program is participating in collaborative training with the Oklahoma Arts Institute.

Susan reported that she recently met with representatives from the Oklahoma City Chamber of Commerce, Business Circle for Arts Education, Center for Science Literacy, and Oklahoma A+ Schools. The discussion centered on developing a plan for creating an environment to add science and arts teachers in schools. There is also a concern that Oklahoma won't have creative thinkers who will attract businesses to relocate or locate in the state. Kyle Dahlem reported on a meeting in Tulsa that held similar discussions regarding creativity and teaching core curriculum through the arts. Some business leaders may also be interested in this effort. Perhaps The daVinci Institute could be the coordinator of these types of discussions and efforts.

Susan suggested that a research project may also be a possibility, that is funded by The daVinci Institute. John McCarroll suggested The daVinci Institute may want to consider preparing a nice brochure that would point out what is already happening – such as conversations with Richard Florida and Dr. Atalay, to help spark interest in businesses who may consider locating in Oklahoma. This organization needs to have links to all the other activities that are occurring in order to provide a snapshot of what is happening around the state to potential employers. Tim Faltyn suggested the Program Committee should look at this opportunity and prepare a recommendation to the board of directors as to how to move forward.

**Debussy Quartet.** Paul Hammond reported that a schedule is prepared for Shawnee, Durant, and Ardmore public schools. He will try to add Tecumseh and a master class to the schedule. The Merrick Foundation declined funding and the Oklahoma Arts Council's mini grants do not pay for out-of-state artists. Ardmore and Shawnee have made a financial commitment. Jack Bryant suggested that perhaps the Quartet could be brought to El Reno at \$4000/performance. The contract with The daVinci Institute is \$10,000 plus hotel. Paul is looking for ways to get accommodations through help with local Chambers of Commerce and university campuses. The Quartet is responsible for all travel costs.

**Spring Banquet.** Tim Faltyn reported that Dr. Brian Lang, the principal of St. Andrews University and a friend of Susan's, is coming to Atlanta in the Spring and is interested in providing a lecture series in Oklahoma and a featured speaker at the Spring Banquet. He asked the board for any other suggestions for a speaker. Kyle Dahlem suggested that Dr. Lang should focus on how the information age impacts education. After some discussion, Kyle made a motion to invite Dr. Lang to be the featured speaker at the Spring Banquet. Peter Sherwood seconded the motion, and it was unanimously approved. The daVinci Institute will cover the cost of Dr. Lang's airfare and accommodations. The Program Committee will look at the possibility of offering him something in return for his services. Possible dates for the banquet are Tuesday or Wednesday, April 5 or 6, 2005.

The next meeting of the board of directors is Friday, November 19, 2005, 12:00 – 2:00 p.m. at the Oklahoma State Regents for Higher Education's Library Conference Room, 2<sup>nd</sup> floor. Tim Faltyn called for a motion to adjourn the meeting. Michael Miles so moved and the meeting adjourned at 2:15 p.m.